



**commerce4all**  
REGIONAL PLATFORM

# IMPORT

*Everything you need to know about import.*

Import is the transfer of goods across the state borders, from a foreign source. The one who carries out the importation is called the importer.

**Wondering how your order is arriving from abroad?  
Follow the whole process.**



## PLACE OF CUSTOMS CLEARANCE

The ordered shipment arrives at certain places of declaration for the goods and their customs clearance - customs office Post, or if it arrives by air transport - customs office Prishtina Airport.

## CUSTOMS DECLARATION

The shipment is taken care of by the companies that perform fast or ordinary delivery - based on the declared data in the shipment, it is determined whether the shipment is subject to import customs or is exempt from customs and import duties.

Shipments with a value of 22 euros (including transport costs) are released immediately after the shipment arrives; there is no obligation to submit a customs declaration for them.

For all other shipments that have a value above 22 euros (together with transport costs), there is an obligation to submit a customs declaration in written form.

This declaration can be submitted by the shipment carrier (post or express mail) or another customs agent. It can also be submitted by a natural person who receives the shipment.

This is a matter of choice for the importer (legal or natural person) - he should independently decide who will submit the customs declaration.

One of the easier ways determined by the Customs Administration is the submission of a simplified customs declaration by the importer by fulfilling the following conditions:

- The value of the shipment (together with the transport costs) should not exceed an amount of 800 euros and a net mass of up to 1,000 kg. This is the simplest way for customs clearance of shipments arriving from import.
- If these conditions are not met, it is mandatory to submit a customs declaration in a regular customs procedure. This declaration can be submitted by the importer (individual or legal entity), customs agent - freight forwarder, or by post or express mail.



## DOCUMENTATION

Most often, from where the shipment is ordered, they mark it with a declaration that says what it contains, its value, and where it comes from. This declaration is valid evidence describing the goods ordered.

If other documentation is required, the responsible person from the customs office contacts the recipient. If he does not provide the necessary data, the value for which the order should be cleared is calculated by the customs officials.

If he does not agree with the determined value, he has the right to submit an objection to it.

If a shipment is sent from one person to another person, the sender should be careful to indicate the value of the goods, to more easily determine whether it is subject to regular customs clearance and payment of duties.



## ADDITIONAL COSTS

Costs that are included in the value for which an order should be subject to customs include the costs of postage that occur outside the R.S.M.

This means that if the order is 50 euros, and the postage for it to arrive costs 10 euros, the total value of the order is 60 euros.

The customs value does not include other possible additional costs incurred in our country, which are calculated and charged by Prishtina Airport Customs.

After the customs value of the shipment is determined, the customs officials calculate the additional amount of duties that should be sent.

If the customs value of the shipment is less than 22 euros, it is exempt from customs and VAT. This does not apply if the shipment is an alcoholic beverage, tobacco product, perfume, or toilet water.

If the customs value of the shipment is above 90 euros, then import duties, i.e. customs, and VAT, must be paid. In this case, additional costs for handling and manipulation are paid, which are sent by Prishtina Airport Customs.

These handling and manipulation costs are often charged for shipments that are exempt from paying customs duties and VAT upon importation, and citizens often think they are customs duties.

\*This applies only if the shipment is sent by a legal entity, and does not apply if the shipment is received from another natural person.



## THE ARRIVAL OF THE SHIPMENT

At the moment when the shipment arrives on the territory of R.S.M. as long as no treatment is determined with it, it is under customs supervision and is treated as temporarily stored goods in a customs office.



**After the completion of the whole process, the shipment arrives at your address!**